



Skyward Family Access

Sulphur Springs ISD

Getting started with Skyward

There are a few ways to get to the login screen.

- Click this link directly
<https://skyward10.iscorp.com/scripts/wsisa.dll/WService=wsedusulphurspringstx/fwemnu01.w>
- Go to the district website (<http://www.ssisd.net/>), look for the Parents menu, and click “Skyward Family Access”
- Click on the link for Skyward on the left side of the District home page.

The screenshot shows the Sulphur Springs Independent School District website. The navigation menu at the top includes links for Home, About SSISSD, Athletics, Fine Arts, Campuses, For Parents, For Staff, Employment, Departments, Contact Us, and Site Map. The 'For Parents' menu is expanded, showing options like Skyward Family Access, SSISSD District Calendar, Cafeteria Menus, Bullying Information, STAAR/TAKS Student Portal, CSCOPE Parent Portal, Health Information, Parent Involvement Policy, Parent Involvement Newsletter, SSISSD Student Code of Conduct Handbook, and Student Handbooks. The 'Skyward Family Access' link is circled in red. Below the navigation menu, there is a section for 'FAMILY ACCESS' with a sub-header 'Want to know how your child is doing in school?'. The text describes an upcoming opportunity called Family Access, where parents and guardians of students attending Sulphur Springs High School, Sulphur Springs Middle School, Travis Primary School, Lamar Primary School, or Bowie Primary School can get their ID and login to access their student's information. The text is circled in red. At the bottom of the page, there is a 'Lunch Money Now' logo and a 'Skyward' logo, both circled in red.

Logging in to Family Access

***** Be sure to allow pop-ups for this site, or you will not be able to login. If you type in your username and password, but nothing happens, you more than likely will need to make this adjustment. If your password is incorrect, it will tell you with an error message *****

Welcome Sulphur Springs ISD!

*****POP UP MUST BE ENABLED TO GAIN ACCESS*****

SKYWARD®

SULPHUR SPRINGS ISD
SULPHUR SPRINGS ISD - Live Conversion Data 06/26/13

Login ID:

Password:

[Forgot your Login/Password?](#)

05.13.06.00.08-10.2

Login Area: **All Areas**

- All Areas
- Enrollment Access
- Family/Student Access
- Secured Access

Config **ing**

Please contact Skyward immediately.

Skyward login screen

Make sure when logging in that you have first allowed pop ups for this site in your selected browser. You will not gain access if pop up blocker is active. Also make sure it says Family/Student Access in the drop down menu at Login Area

Family Access

All Students

My Account | Email History | Exit

Home

Calendar

Gradebook

Attendance

Student Info

Schedule

Activities

Portfolio

Health Info

Login History

Back to Prior Family Access

No messages were found.

Upcoming Events

Calendar

Mon Sep 16, 2013
Due: Mixed # - Imp. Frac p. 715

Tue Sep 17, 2013
Due: Project 1

Wed Sep 18, 2013
Due: Test Unit 1

Fri Sep 20, 2013
No School - Fall Festival Holiday
SULPHUR SPRINGS MIDDLE

Fri Sep 20, 2013
No School - Fall Festival Holiday
SULPHUR SPRINGS EL

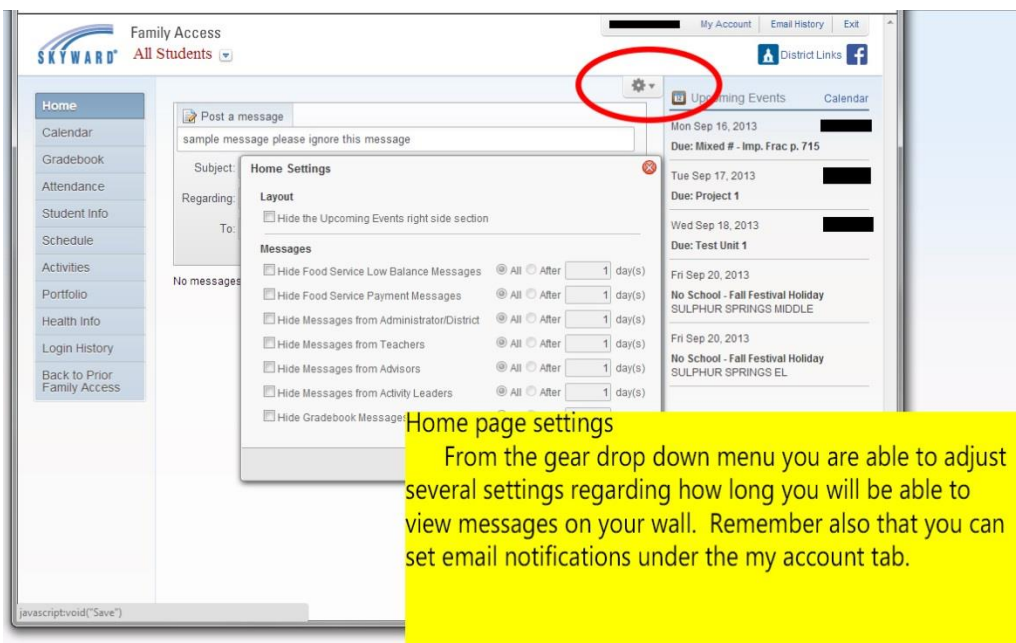
Family access home screen

This is what you will see when you login. Post message allows you to email teachers, Upcoming events alerts you to assignment due dates, and the menu can be found on the left.

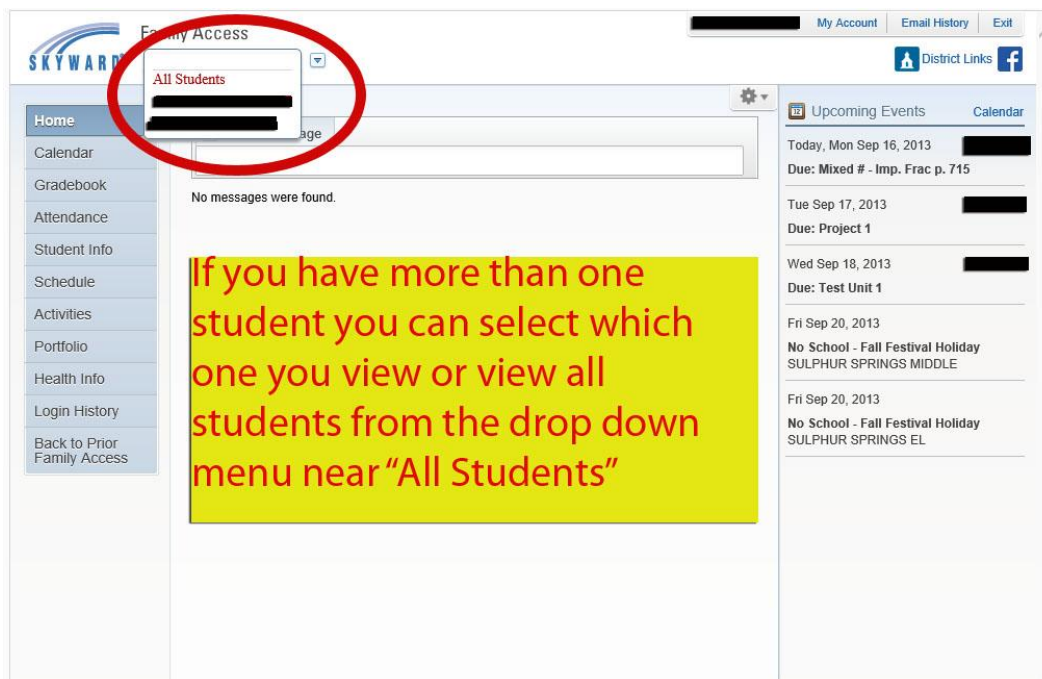
Home Page Settings may be adjusted

Your home page or “wall” will show messages about several items. Click the drop down menu item next to the gear icon at the top of the screen.

- Food Service balances – This may or may not be available currently
- Administration messages
- Messages from teachers. Teachers may also create links to important items on your wall. Great way to get classroom information out to Parents.
- Messages from activity leaders
- Messages about grade book entries. You will see missing assignment alerts and more here.



Home page settings
From the gear drop down menu you are able to adjust several settings regarding how long you will be able to view messages on your wall. Remember also that you can set email notifications under the my account tab.



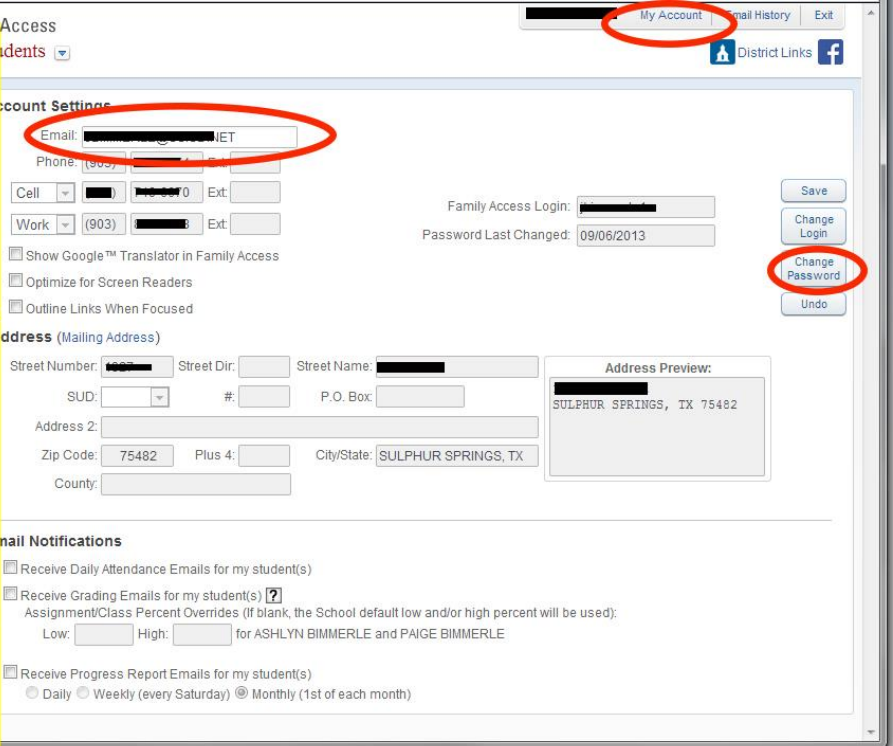
If you have more than one student you can select which one you view or view all students from the drop down menu near “All Students”

My Account Settings – Setting up email alerts

This is where you can check the information the school has on file. You have the ability to only change your primary email within this screen. All other changes will need to be made by office staff.

My Account Settings

Be sure to check the my account link to verify the information the school has for you. This is where you can also change your password. The only personal info you can update without calling the school directly is the email account. This is how teachers will communicate with you.

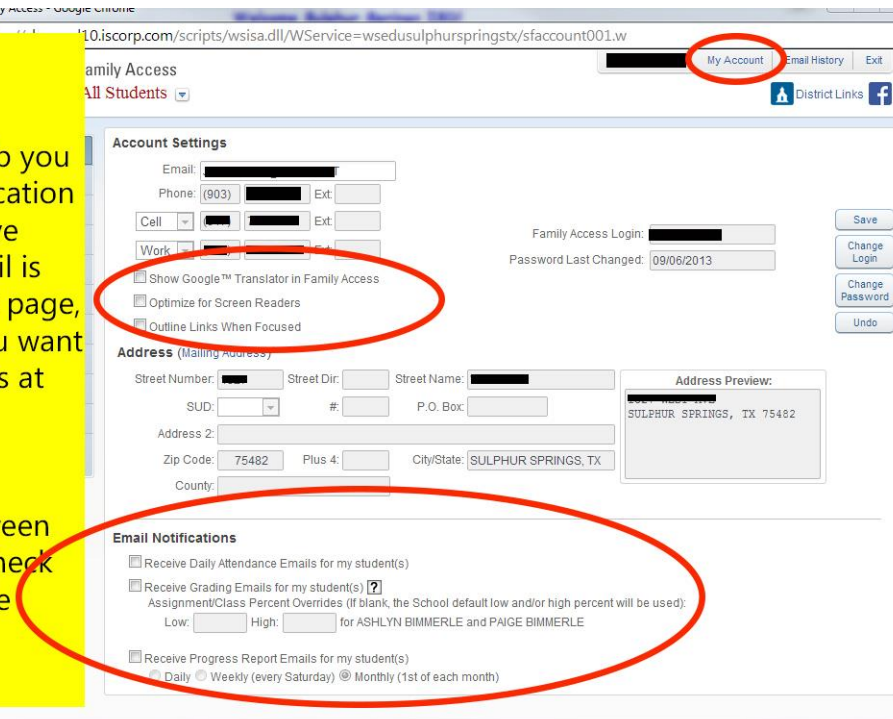


The screenshot shows the 'My Account Settings' page. At the top right, the 'My Account' link is circled in red. Below it, the 'Account Settings' section contains fields for 'Email', 'Phone', 'Cell', and 'Work', with the 'Email' field circled in red. To the right of these fields are 'Family Access Login' and 'Password Last Changed' fields, and buttons for 'Save', 'Change Login', 'Change Password' (circled in red), and 'Undo'. Below this is the 'Address (Mailing Address)' section with fields for 'Street Number', 'Street Dir.', 'Street Name', 'SUD', '#', 'P.O. Box', 'Address 2', 'Zip Code', 'Plus 4', 'City/State', and 'County'. An 'Address Preview' box shows 'SULPHUR SPRINGS, TX 75482'. At the bottom is the 'Email Notifications' section with checkboxes for 'Receive Daily Attendance Emails', 'Receive Grading Emails', and 'Receive Progress Report Emails', along with radio buttons for 'Daily', 'Weekly', and 'Monthly'.

Email Notifications

In the my account tab you can also set email notification alerts. In order to receive these, be sure your email is correct at the top of the page, and check the boxes you want under email notifications at bottom of screen.

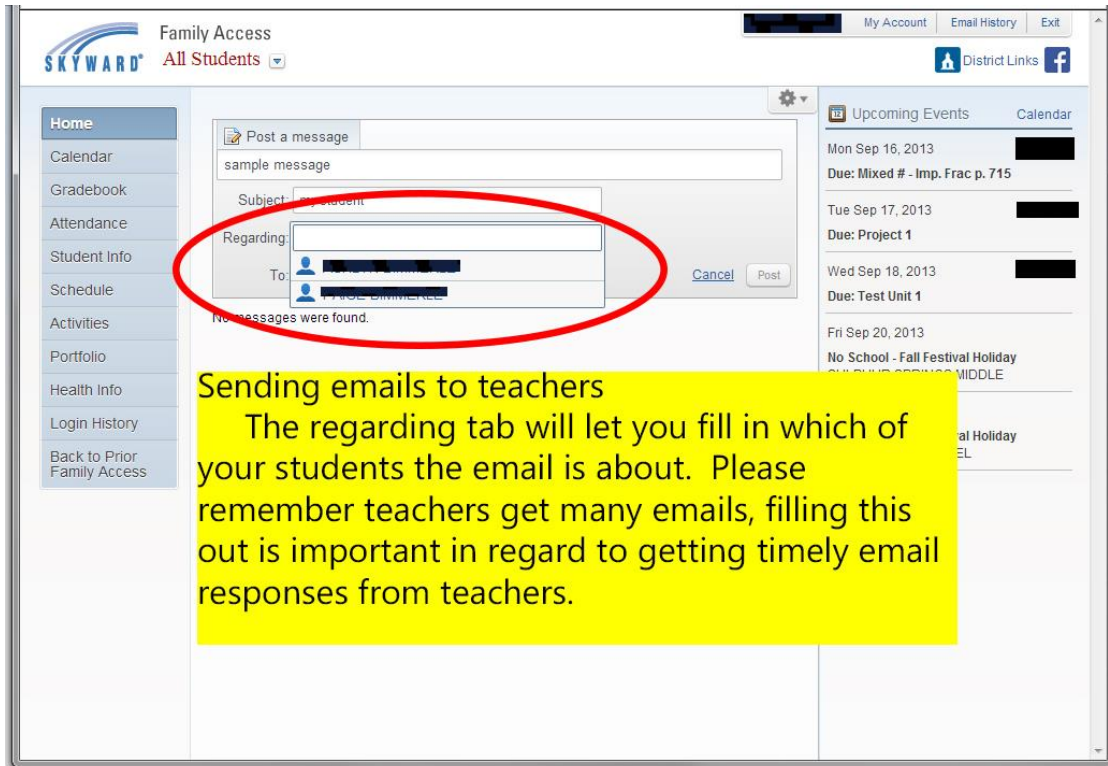
If you have a need for translation or special screen readers, you may also check those boxes for alternate online assistance.



The screenshot shows the 'My Account Settings' page. The 'My Account' link in the top navigation bar is circled in red. In the 'Account Settings' section, three checkboxes are circled in red: 'Show Google™ Translator in Family Access', 'Optimize for Screen Readers', and 'Outline Links When Focused'. The 'Email Notifications' section at the bottom is also circled in red. The rest of the page content is the same as in the previous screenshot.

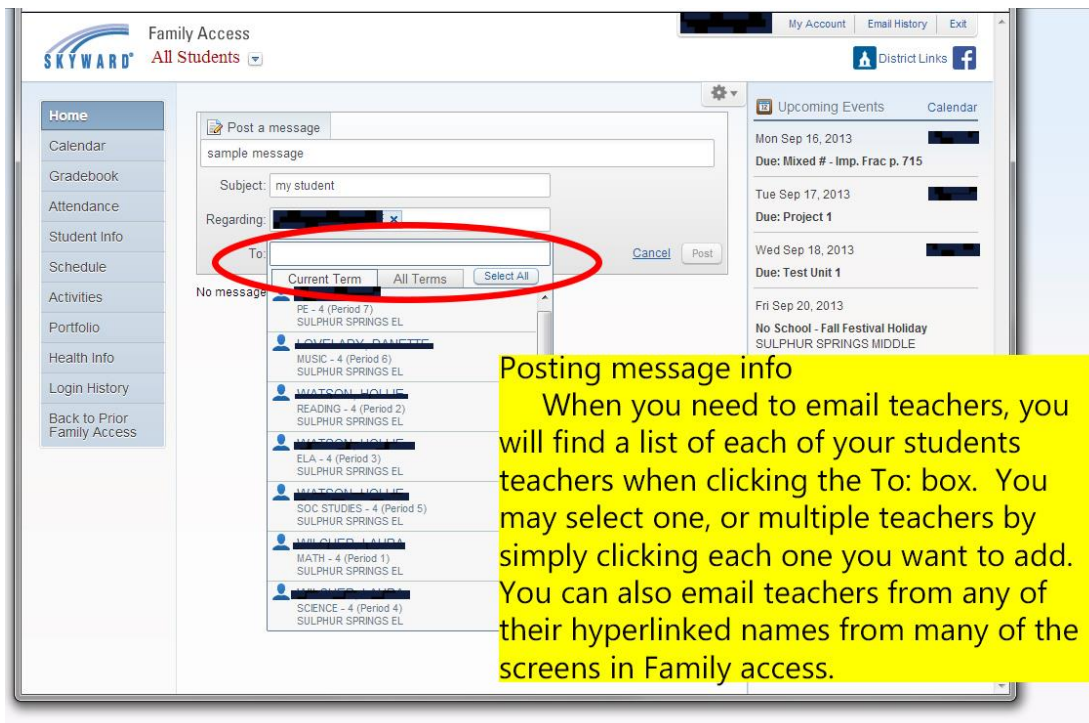
Sending email to teachers directly from Skyward

You can use the “Post a Message” within your wall to send messages to teachers. Type the message in the first box. Fill in a subject for the message, then select your student that the email is about in the “regarding:” box and select one or more teachers in the “To:” box.



The screenshot shows the 'Post a message' form in the Skyward Family Access interface. The form includes fields for 'sample message', 'Subject: my student', and 'Regarding:'. A red circle highlights the 'Regarding' dropdown menu and the 'To:' field below it. The 'To:' field currently shows 'No messages were found.' The interface also features a sidebar with navigation options like 'Home', 'Calendar', and 'Gradebook', and a right-hand panel with 'Upcoming Events' and a 'Calendar'.

Sending emails to teachers
The regarding tab will let you fill in which of your students the email is about. Please remember teachers get many emails, filling this out is important in regard to getting timely email responses from teachers.



This screenshot shows the 'Post a message' form with the 'To:' field expanded to show a list of teachers. A red circle highlights the 'To:' field and the list of teachers. The list includes names and subject/period information for several teachers at Sulphur Springs EL. The 'Regarding' field is set to 'my student'. The interface elements are consistent with the previous screenshot.

Posting message info
When you need to email teachers, you will find a list of each of your students teachers when clicking the To: box. You may select one, or multiple teachers by simply clicking each one you want to add. You can also email teachers from any of their hyperlinked names from many of the screens in Family access.

Upcoming events

This section will list all of the upcoming assignment due dates and other school notifications. For more information about the event, click the event.

Upcoming events -further information

When you want more information about upcoming events, simply click on the event to discover more information. You can continue to click on hyperlinks for more information.

Family Access
All Students

My Account Email History Exit

District Links

Upcoming Events Calendar

Mon Sep 16, 2013
Due: Mixed # - Imp. Frac p. 715

Tue Sep 17, 2013
Due: Proportional

Wed Sep 18, 2013
Due: Test Unit 1

Fri Sep 20, 2013
No School - Fall Festival Holiday
SULPHUR SPRINGS MIDDLE

Fri Sep 20, 2013
No School - Fall Festival Holiday
SULPHUR SPRINGS EL

Test Unit 1
When: Wed Sep 18, 2013
Regarding: [Redacted]
Class: PRE ALGEBRA 6, Period 4
Teacher: WILLIAM SPATARO
Show Assignment Details
SULPHUR SPRINGS MIDDLE

Assignment Details
PRE ALGEBRA 6 (Period 4) WILLIAM SPATARO
Test Unit 1 (Category: Tests)
Assign Date: Wed Sep 18, 2013 Date Due: Wed Sep 18, 2013
Max Score: 100 Weight: 1.00

ASHLYN's Score Info: (SULPHUR SPRINGS MIDDLE)
Points Earned: * out of 100
Grade:
Missing: No Count
Absent:

Calendar Assignment view

Get all of the assignments for your students in a calendar view. Again click on any event for more information. Links to class information and teacher contact info will also be available here.

Family Access
All Students

My Account Email History Exit

District Links

Home

Calendar

Attendance

Student Info

Schedule

Activities

Portfolio

Health Info

Login History

Back to Prior Family Access

September 2013

Calendar Options Month Week Day

Sun Mon Tue Wed Thu Fri Sat

1 No School - Labor Day Holiday (041)

2 No School - Labor Day Holiday (100)

3 Due: Disadvantaged Crim/Inv Lab (100)

4 Due: Diversity C38 WS (100)

5 Due: World Map (100)

6 Due: Prep Ph/O.P. (93)

7 Due: Mixed Times Tables (100)

8 Due: God's Line Factors WS (100)

9 Due: Lab (100)

10 Due: Partner Discussion (100)

11 Due: Lab (100)

12 Due: Libbery Participation (100)

13 Due: Lab Materials (100)

14 Due: Partner Discussion (100)

15 Due: Mixed # - Imp. Frac p. 715

16 Due: Proportional

17 Due: Partner Discussion (100)

18 Due: Partner Discussion (100)

19 Due: Partner Discussion (100)

20 No School - Fall Festival Holiday (041)

21 No School - Fall Festival Holiday (100)

22 Due: Music Participation (100)

23 1st SIX-WKS RC Ends

24 1st SIX-WKS RC Ends

25

26

27

28

29

30

1

2

3

4

5

Partner Discussion (100)
When: Tue, Sep 10th, 2013
Regarding: [Redacted]
Class: ADVANCED ENGLISH 6, Period 2
Teacher: [Redacted]
Grade: 100
School: SULPHUR SPRINGS MIDDLE
Show Assignment Details

Attendance View

Here you will be able to track attendance for each student. Remember the All students drop down menu if you want to sort out attendance for only one student at a time.

Family Access
All Students

Attendance

Today's Attendance: Sun Sep 15, 2013
No Absences or Tardies were recorded for any of your students.

Attendance information
The attendance screen will give you a list of dates for all absences recorded for your student. You can also set up email notifications for attendance under the my account link at the top of page.

Student Info View

Please verify that your student info and family info is correct. Contact your school with any changes other than email. You can update your email address within Skyward.

Family Access

Student Information

SULPHUR SPRINGS MIDDLE
Phone: (903) 885-7741
Grade: 06 Status: Active (Full-time)

View Family

Family

Family with [Redacted]
Address: SULPHUR SPRINGS, TX 75482
Mailing Address: SULPHUR SPRINGS, TX 75482

Guardian	Second Phone	Third Phone	Home Email
[Redacted] (Mother)	[Redacted] (Cell)	[Redacted] (Work)	[Redacted]
[Redacted] (Father)	[Redacted] (Cell)	[Redacted] (Work)	[Redacted]

Student and family info
This area shows all the info the district currently has for your student and family. Please contact your school if info is outdated. Click on view family to update email information

Schedule View

Schedule view

You can display your student's schedule as well as email teachers, and get class information from the schedule view. There is also an option to print the schedule which comes in handy at the start of each semester.

2013 - 2014
Print Schedule

Term 1 (08/27/13 - 10/04/13)	Term 2 (10/07/13 - 11/08/13)	Term 3 (11/11/13 - 12/20/13)
Period 1 (8:08 AM - 8:53 AM) GIRLS PE 6 ROBBIE HORTON MTWRF Room GYM	Period 1 (8:08 AM - 8:53 AM) GIRLS PE 6 ROBBIE HORTON MTWRF Room GYM	Period 1 (8:08 AM - 8:53 AM) GIRLS PE 6 ROBBIE HORTON MTWRF Room GYM
Period 2 (8:57 AM - 9:45 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307	Period 2 (8:57 AM - 9:45 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307	Period 2 (8:57 AM - 9:45 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307
Period 3 (9:49 AM - 10:34 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307	Period 3 (9:49 AM - 10:34 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307	Period 3 (9:49 AM - 10:34 AM) ADVANCED ENGLISH 6 TINA THOMAS MTWRF Room 2307
Period 4 (10:39 AM - 11:23 AM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112	Period 4 (10:39 AM - 11:23 AM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112	Period 4 (10:39 AM - 11:23 AM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112
Period 5 (11:27 AM - 12:55 PM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112	Period 5 (11:27 AM - 12:55 PM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112	Period 5 (11:27 AM - 12:55 PM) PRE ALGEBRA 6 WILLIAM SPATARO MTWRF Room 1112
Period 6 (12:59 PM - 1:44 PM) MUSIC ART TECHNOLOGY AARON LOVELADY MTWRF Room CHR	Period 6 (12:59 PM - 1:44 PM) MUSIC ART TECHNOLOGY AARON LOVELADY MTWRF Room CHR	Period 6 (12:59 PM - 1:44 PM) MUSIC ART TECHNOLOGY AARON LOVELADY MTWRF Room CHR
Period 7 (1:47 PM - 2:32 PM) ADVANCED SCIENCE 6 JACK BRANDON MTWRF Room 2105	Period 7 (1:47 PM - 2:32 PM) ADVANCED SCIENCE 6 JACK BRANDON MTWRF Room 2105	Period 7 (1:47 PM - 2:32 PM) ADVANCED SCIENCE 6 JACK BRANDON MTWRF Room 2105
Period 8 (2:36 PM - 3:25 PM) WORLD HISTORY KRISTEN WALDON MTWRF Room 2110	Period 8 (2:36 PM - 3:25 PM) WORLD HISTORY KRISTEN WALDON MTWRF Room 2110	Period 8 (2:36 PM - 3:25 PM) WORLD HISTORY KRISTEN WALDON MTWRF Room 2110

Login History View

Login history

If you have any questions about the last time you looked at a page, you can view the login history for family access.

Login History

Areas Viewed on Sun Sep 15, 2013 at 8:36 pm

Area	Time	Student	School
Health Info	9:02:34pm		SULPHUR SPRINGS MIDDLE
Portfolio	9:02:29pm		SULPHUR SPRINGS MIDDLE
Schedule	9:02:25pm		SULPHUR SPRINGS MIDDLE
Activities	9:02:18pm		SULPHUR SPRINGS MIDDLE
Schedule	9:00:15pm		SULPHUR SPRINGS MIDDLE
Student Info	8:58:55pm		SULPHUR SPRINGS MIDDLE
Attendance	8:58:46pm		SULPHUR SPRINGS MIDDLE
Gradebook	8:57:34pm		SULPHUR SPRINGS MIDDLE
Gradebook	8:52:48pm		SULPHUR SPRINGS MIDDLE SULPHUR SPRINGS EL
Calendar	8:49:23pm		SULPHUR SPRINGS MIDDLE SULPHUR SPRINGS EL
Home	8:49:13pm		SULPHUR SPRINGS MIDDLE SULPHUR SPRINGS EL
My Account	8:47:29pm		SULPHUR SPRINGS MIDDLE SULPHUR SPRINGS EL
Home	8:36:44pm		SULPHUR SPRINGS MIDDLE SULPHUR SPRINGS EL

Miscellaneous - Older version of Family Access

If your pages do not look like these screen grabs, then you may be looking at the older view. Click the Preview Family access tab to see the new version.

Family Access - Old View vs New View

If your screens do not look like the screenshots here, you may be viewing on the old view. Click the preview family access link in the upper left to switch back to the new viewer interface. All features are the same, but layed out differently.

Email teachers from any link within Family Access

Email teachers from any link

You will notice that there are hyperlinks to teacher and class information when using many menus in Skyward. You can also email teachers from these hyperlinks.